

# Notice of Meeting

## Joint Public Protection Committee

A shared service provided by Bracknell Forest Council,  
West Berkshire Council and Wokingham Borough Council

**Monday 28 September 2020 at 6.30pm**

This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020

This meeting will be streamed live here:

<https://www.westberks.gov.uk/jointpublicprotectioncommitteelive>

**To:** Councillors Parry Bath (Wokingham Borough Council), Chris Bowring (Wokingham Borough Council), Hilary Cole (West Berkshire Council), James Cole (West Berkshire Council), John Harrison (Bracknell Forest Council) and John Porter (Bracknell Forest Council)

### Part I

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|---|---|-------|
| 1 | <b>Apologies</b><br>To receive apologies for inability to attend the meeting.   |       |
| 2 | <b>Minutes</b><br>To approve as a correct record the Minutes of the meeting of this Committee held on 24 June 2020.   | 1 - 8 |
| 3 | <b>Declarations of Interest</b><br>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration, and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members' Interests, the Monitoring Officer must be notified of the interest within 28 days. |       |

**Public Protection Partnership Agenda - Monday, 28 September 2020 (continued)**

**4 Notice of Public Speaking and Questions**

Members of the JPPC to answer questions submitted by members of the public.

**a Question submitted by Ms Jackie Whitbread to the Chairman of the Committee**

*“Will the Chairman confirm that the use of a single recovery rate for all licensed Local Home Dog Boarders served by the Public Protection Partnership does not contravene requirements for separate accounting and without cross subsidisation between all licence holders, in the light of the Hemming v Westminster Court of Appeal 2013 case?”*

**b Question submitted by Ms Karen Fleck to the Chairman of the Committee**

*“Chairman, given that local authorities have a duty to set licensing fees at a reasonable and proportionate level, what comments will you make on the fact that the revised Dog Home Boarding Licence fees have been set at a level that exceeds the maximum fine legislated by parliament and is, therefore, likely to act as a deterrent to local businesses in these most difficult of times?”*

**c Question submitted by Mr Phil Hope to the Chairman of the Committee**

*“Can the PPP confirm that the Public Protection Partnership is legally compliant with the legislation for ‘the schemes for the licensing of houses in multiple occupation (‘HMOs’) under Part 2 of the Housing Act 2004 (‘the 2004 Act’) are authorisation schemes, within the meaning of EU Directive 2006/123/EC (‘the Directive’) and regulations incorporating the Directive in domestic law: the Provision of Services Regulations 2009 (‘the 2009 Regulations’)?”*

**d Question submitted by Mr Phil Hope to the Chairman of the Committee**

*“Is the hourly fee of £57 per hour totalling 20 Hours for the licencing of Houses in Multiple Occupancy directly proportional to the administration of the HMO licencing scheme only and can evidence be provided to support this?”*

**5 Future Plan**

To detail future items that the Committee will be considering.

**Public Protection Partnership Agenda - Monday, 28 September 2020** *(continued)*

- 6 **Draft Revenue Budget 2021/22** 9 - 46  
To set out the draft revenue budget for 2021/22 including fees and charges.  
To seek approval for the draft budget and draft fees and charges schedule prior to submission to the Councils in accordance with the Inter-Authority Agreement.  
To seek approval for the recommendation to revise the fees for licences issued under the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018.  
To seek approval for the recommendation to revise the fees for Houses in Multiple Occupation issued under the Housing Act 2004.
- 7 **PPP Private Sector Housing Policy** 47 - 82  
To provide the Joint Public Protection Committee with an update on the work of PPP within Private Sector Housing and to highlight the high level priorities which we will undertake over the next 2 years.
- 8 **PPP Covid-19 Response and Recovery Update** 83 - 128  
To provide the Joint Public Protection Committee with an update on the service response to Covid19 as well as an update on interim service delivery arrangements.

## Item for Information

- 9 **Air Quality Status Reports** 129 - 154  
To inform the Joint Public Protection Committee of the submission and results of the annual air quality reports for the 3 local authorities. These reports are for the monitoring data and action plan progress for the calendar year 2019.
- 10 **Any other items the Chairman considers to be urgent**

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